Researcher Search Builder

-Recruitment Search Process-

ResearchMatch.org

Last updated: 4/13/2010
Step 1. Choose feasibility vs. recruitment search. Feasibility shows counts rounded to the nearest 10 and does not allow any ability to contact volunteers.
Upon selecting a recruitment search, the researcher is shown a list of instructions.
Step 2. Narrow search by vicinity of volunteer to your location of interest.

Welcome / Researchers / Search Volunteers

The Search Builder will allow you to use multiple filtering criteria to select a cohort of ResearchMatch volunteers suitable for your study. If conducting a recruitment search, Steps #7-9 will require language approved by your local IRB for use in ResearchMatch to contact participants (see details) (see sample message).

2 Choose location options.
Use one or both methods provided to filter volunteers by location. If you do not wish to filter by location, use the Finished button to advance to the next section.

You may choose multiple criteria on this page using the controls above.

FINISHED/MOVE TO NEXT SECTION
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2 Choose location options.

Use one or both methods provided to filter volunteers by location. If you do not wish to filter by location, use the Finished button to advance to the next section.

Filter by distance to institution

Distance from me is less than

My address is:
Washington University in St. Louis
1 Brookings Drive
St. Louis, MO 63130

You may choose multiple criteria on this page using the controls above.

FINISHED MOVE TO NEXT SECTION
Step 3. Enter basic inclusion/exclusion criteria from the following fields.

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3. Choose demographic options.

Use one or all methods provided to filter volunteers by common inclusion/exclusion criteria. If you do not wish to filter by these criteria, use the Finished button to advance to the next section.

- Age
- BMI
- Ethnicity
- Gender
- Height
- Multiple-birth Status
- Race
- Tobacco User
- Weight

You may choose multiple criteria on this page using the controls above.

FINISHED, MOVE TO NEXT SECTION
Example – Step 3

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Choose demographic options.

Use one or all methods provided to filter volunteers by common inclusion/exclusion criteria. If you do not wish to filter by those criteria, use the Finished button to advance to the next section.

Tobacco User

Volunteer indicates Tobacco use:

- No
- Yes

You may choose multiple criteria on this page using the controls above.

[FINISHED] MOVE TO NEXT SECTION
Step 4. If applicable, enter health conditions of interest as inclusion/exclusion criteria or search for healthy volunteers.
Step 5. If applicable, enter medications of interest as inclusion/exclusion criteria or search for individuals that have reported taking no medications.
Step 5. Review anonymous health profiles to finalize list of potential ‘matches’ to contact with the study’s initial recruitment message. Researchers can view any additional entries or comments that volunteers voluntarily included in their ResearchMatch Volunteer profile (optional entry).
Steps 7-9. Contact volunteers with IRB-approved recruitment announcement that excludes direct study contact information (since volunteer will respond through quick-links that ResearchMatch provides in the standard ResearchMatch announcement that a researcher has identified the volunteer as a potential match for their study).
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7 Prepare to Contact Volunteers.

Now that you have completed your search, it is time to send these ResearchMatch Volunteers an announcement regarding your study. Start by viewing the standard message that volunteers will receive from ResearchMatch by email - see how your recruitment language will be situated in this email and how the volunteers will be able to respond, (view sample message).

8 Enter your message.

Message Body

This is an example of where the researcher’s announcement about their study would go.

9 Certify and Preview.

I certify that I am entering IRB-approved recruitment language for this protocol.
I certify that I have excluded direct study contact information (email & phone number) within this announcement. preview message
Example - Steps 7-9

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email preview

This window contains the contents of the email that you will be sending out to your selected volunteers. Please proofread and confirm the information you are sending is valid and correct. If you need to make changes, simply click on 'close preview'. If you want to submit this email message, click on 'contact volunteers'.

A research team with Washington University in St. Louis in St. Louis, MO, believes you might be a good match for the following study:

This is an example of where the researcher's announcement about their study would go.

If you are interested in this study and having the research team contact you directly, please select the "Yes, I'm interested" link below. By clicking the "Yes, I'm interested!" link, your contact information will be released to the research team.

Certify and Preview.

- I certify that I am entering IRB approved recruitment language for this protocol.
- I certify that I have excluded direct study contact information (email & phone number) within this announcement.

PREVIEW EMAIL MESSAGE
Final Step.

- Volunteers that respond “yes” to the initial recruitment announcement routed through ResearchMatch to each potential match, will then become visible to the researcher through their Manage Study Dashboard. From this point forward, the researcher may contact these individuals directly for the purposes of recruitment into the study for which the volunteer has authorized the release of their contact information. Researchers will then update the ‘enrollment continuum’ in order that ResearchMatch collect aggregate information regarding the effectiveness of this tool to help connect volunteers with research studies.